



Application for Building Permit RESIDENTIAL/COMMERCIAL

Town of Malta

2540 Route 9
Malta, New York 12020

Building Department 518-899-2685 Fax No. 518-899-4719

Permit No. _____

Issued date: _____

Expiration date: _____

Instructions

Any proposal which requires a Town of Malta Building Permit must first be reviewed by the Code Enforcement Officer (CEO) of the Town of Malta to determine whether the proposal violates any zoning provision(s) of the Town of Malta Code. The CEO's determination is based upon the information submitted on this form and such determination is subject to review and change if the project is modified at a subsequent date. The CEO reserves the right to request further information if deemed necessary. Disapproval of the application means the project, as designed, cannot proceed for the reasons provided. If you disagree with the CEO's determination you may appeal said determination to the Town of Malta Zoning Board of Appeals.

This application must be accompanied with:

If the proposed action includes a garage, shed, addition, accessory structures, new residence, or new building, a site plan must be submitted with this application. Site plan requirements are: depending on type of construction, a hand drawn plan may be done by the applicant. If it is a new structure, two (2) stamped construction drawings would be needed. These drawings must be stamped by a NYS registered architect or licensed professional engineer. The site plan must depict the existing structure(s), the proposed structure, the lot layout, and all new and existing building setbacks from the property lines. A copy of a legal survey is required for all new construction and recommended for all additions.

APPLICATION is hereby made to the Building Department for the issuance of a Building Permit pursuant to the NYS Uniform Fire Prevention & Building Code for the construction of buildings, additions or alterations or for removal or demolition, as herein described. The signee and/or owner agrees to comply with all applicable also, ordinances and regulations as well as any conditions expressed on this application and will allow all inspectors to enter the premises for required inspections.

Tax Map ID#: _____

Address of Site: _____

City State Zip

Property Owners Name: _____

Address: _____

Phone: W _____ H/Cell _____

Property Owners' Email: _____

Contractor's Business Name: _____

Address: _____

City State Zip

Phone: W _____ Cell: _____

Contractor's Email _____

Contractor Insurance Information Required WITH EVERY SUBMISSION

Owners performing work must file form BP-1. By signing this application, the owner/contractor doing work acknowledges their responsibility for verification of all required subcontractor insurance.

1. Contractors must prove compliance with Section 57 of the Worker's Compensation Law by producing one of the following:
C-105.2 U-26.3 SI-12 CE-200
2. Contractor's General Liability : Certificate of Insurance with Town of Malta as certificate holder.
3. NYS Disability (DB-120)

**APPLICATION WILL NOT BE ACCEPTED WITHOUT THIS INFORMATION.
THESE FORMS MUST BE SUBMITTED WHEN YOU APPLY FOR A PERMIT.**

ADVISORY NOTE: There are several parcels of land in the Town of Malta that contain federal wetlands. Before excavating, we advise contacting the Army Corp of Engineers at (518) 270-0588

You must call for required inspections 24 hours in advance.
Building Department 899-2685 between 8am and 4pm daily.
Ask the CEO for inspections needed.

Greg Berg's Email is gberg@malta-town.org

Wayne Hoffman's Email is building2@malta-town.org

Est. cost of project: _____

PROPOSED ACTION:

- a) Describe present use of property: One family two family mobile home commercial demolition
- Water:** private well **Sewer:** County Septic

Mobile Home: Year _____ Model name _____ Make _____ size _____
Installer certificate Number: _____

- b) Is the proposed action a: new building addition renovation septic fireplace woodstove
- Accessory Structure: garage shed deck pool hot tub other

Describe the proposed use or construction in detail: _____

- c) Gross 1st Floor Living: _____ square feet Number of bedrooms: _____ Number of bathrooms _____
- Floor 2nd Floor Living: _____ square feet Porch: _____ square feet
- Area Garage: _____ square feet Basement: finished _____ sq. ft. Unfinished _____ sq. ft.
- Total: _____ square feet Total: _____ square feet

Parcel is located in a _____ zoning district (if unknown verify with Building Department)

SITE INFORMATION: (Do not complete this section if there will be no exterior alteration of the structure/site)

Size of lot: _____ acre _____ sq. ft.

Is this a corner lot? yes no If yes corner lot: feet _____

Does this parcel front upon a developed public street? yes no If yes, length of frontage on street: feet _____

Building setbacks:	<u>Existing</u>	<u>Proposed</u>
Front yard depth	feet _____	feet _____
Left side yard:	feet _____	feet _____
Right side yard:	feet _____	feet _____
Rear/front yard depth:	feet _____	feet _____
Existing building height	feet _____	stories _____
Proposed height	feet _____	stories _____

APPROVAL/DISAPPROVAL
Approval is valid for :
 ___ 6 months ___ 1 year ___ 2 years

SIGNATURE: _____

NOTE: If owner is not the signee, the signee swears that the proposed work is authorized by the owner and that the signee is authorized to make such application

Print Name: _____ Date: _____

Acceptable payments for Building Permits are by Check or Exact Cash only (We do not have change!)

FOR OFFICIAL USE ONLY

I, _____ Code Officer of the Town of Malta do hereby find that the proposed action as described above, and in any attachments hereto, IS IN ACCORDANCE IS NOT IN ACCORDANCE with chapter 167 of the Malta Town Code that is effective as of this date. Dated: _____

Signature of Code Enforcement Officer _____

Permit Fee \$ _____ Fireplace _____ Deck _____ Rec Fee _____ Septic _____ other _____

Mitigation Total Fee: _____ Total fee: \$ _____ (This fee is not refundable)

- Are there easements on the property yes no
- Parcel in/near a floodplain yes no
- Parcel in/near a wetland yes no
- On/near a protected watercourse yes no
- Is existing use nonconforming yes no
- Variance granted on property yes no
- Subdivision of record on file yes no
- Does the grandfather provision apply yes no

Violation: yes ___ no ___ - Chapter 167 – Construction started without zoning/building permit